



COMMUNITY PARTNER AGREEMENT LETTER C A S E

191 College Avenue • New Brunswick • New Jersey 08901 • (732) 932-8660

THIS AGREEMENT, DATED _____, IS ENTERED INTO BETWEEN THE RUTGERS, THE STATE UNIVERSITY OF NEW JERSEY THROUGH THE RUTGERS CITIZENSHIP AND SERVICE EDUCATION PROGRAM (CASE) AND _____ (HEREINAFTER KNOWN AS "COMMUNITY PARTNER" OR "CP"), FOR THE PURPOSE OF PROVIDING COMMUNITY SERVICE VOLUNTEERS.

Student(s) will be made available to CP by CASE for specific community service assignments. CASE does not represent that students assigned are qualified by training or temperament for a specific community service assignment. CP agrees that no student will be denied community service opportunities or subjected to different treatment under this agreement on the grounds of race, gender, religion, ethnic background, national origin, ancestry, age, sexual orientation, handicap, marital status or veteran status.

The CP will be responsible for the CP will be responsible for assuring that site supervisors Annually attend the CASE Community Partner orientation providing agency specific orientation and direct supervision of community service volunteer activities performed for CP. CP will maintain records reflecting the hours each student performs community service for CP. CP will submit these records to the CASE program at the end of each semester as requested. CP will submit a brief written evaluation of student volunteers to the CASE program each semester as requested. CASE agrees to provide a standard form for community service volunteer evaluation.

CP will also be responsible for the safety of students while on CP's premises. The CP and/or their staff will not be engaged in illegal behavior or activities. Breach of the aforementioned items will constitute cause for immediate termination of CASE-CP relationship. CP will be able to immediately terminate community service students as necessary. CP will contact CASE if they terminate a community service student.

Students may not displace workers or duplicate work which causes individuals to become unemployed. Service-Learning students will not organize or bust unions on the CP site, will not work with political organizations or elected officials on partisan efforts, will not engage in any religious activities, will not engage in advocacy work, will not work to benefit for-profit organizations, and will not work for or against unions.

CP understands that information included in the CASE Community Partner Application may be provided to those interested in developing community-based initiatives.

I understand that information included in This agreement is in force on _____, 20____. Termination of this agreement can be initiated by CPs or CASE by giving thirty (30) days notice of termination to the other party in writing.

CP covenants and agrees to fully protect, indemnify and save harmless Rutgers University, its trustees, officers, and employees, the CASE program, student participants in the CASE program, and their successors and assigns of and from any and all manner of liability, suits, actions, claims, demands, damages or expenses arising from or growing out of the community service provided by students under this agreement, including without limiting the generality of the foregoing, losses to property or injury to persons.

By: (Community Partner)

Michael Shafer, Director
CASE Program

Attest: _____

Attest: _____